

# **Metropolitan Water Reclamation District of Greater Chicago**

100 East Erie Street  
Chicago, IL 60611



## **Regular Board Meeting Minutes**

**Thursday, May 16, 2013**

**10:00 AM**

**Board Room**

### **Board of Commissioners**

*Commissioner Michael A. Alvarez, Commissioner Frank Avila, Vice-President Barbara J. McGowan, Commissioner Cynthia M. Santos, Commissioner Debra Shore, Chairman of Finance Mariyana T. Spyropoulos, Commissioner Kari K. Steele, Commissioner Patrick D. Thompson, President Kathleen Therese Meany*

#### **THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:**

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

## Call Meeting to Order

President Kathleen Therese Meany presiding, called the meeting to order at 10:00 a.m.

## Roll Call

**Present:** 8 - Michael A. Alvarez; Frank Avila; Barbara J. McGowan; Cynthia M. Santos; Debra Shore; Mariyana T. Spyropoulos; Patrick D. Thompson; and Kathleen Therese Meany

**Absent:** 1 - Kari K. Steele

## Approval of Previous Board Meeting Minutes

A motion was made by Debra Shore, seconded by Patrick D. Thompson, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

## Recess and Reconvene as Committee of the Whole

A motion was made by Debra Shore, seconded by Mariyana T. Spyropoulos, to recess and reconvene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

## Recess and Reconvene as Board of Commissioners

At 11:40 a.m. President Kathleen Therese Meany reconvened the regular board meeting to order

## Finance Committee

### Report

- 1     [13-0405](#)     Report on the 2012 Comprehensive Annual Financial Reports of the Metropolitan Water Reclamation District of Greater Chicago and of the Metropolitan Water Reclamation District Retiree Health Care Trust

**Published and Filed**

- 2     [13-0519](#)     Report on investments purchased during March 2013

**Attachments:**     [Inv Purch 2013-03 att.pdf](#)

**Published and Filed**

- 3      [13-0520](#)      Report on the investment interest income during March 2013

Attachments:      [Inv Int Inc 2013-03 att.pdf](#)

**Published and Filed**

- 4      [13-0522](#)      Report on investments purchased during April 2013

Attachments:      [Inv Purch 2013-04 att.pdf](#)

**Published and Filed**

- 5      [13-0529](#)      Report on the investment interest income during April 2013

Attachments:      [Inv Int Inc 2013-04 att.pdf](#)

**Published and Filed**

- 6      [13-0530](#)      Report on investment inventory statistics at March 31, 2013

Attachments:      [Inv Stat 2013 Q1 Inv.pdf](#)  
                                 [Inv Stat 2013 Q1 Fin Mkt.pdf](#)

**Published and Filed**

## **Procurement Committee**

### **Report**

- 7      [13-0511](#)      Report on advertisement of Request for Proposal 13-RFP-09 Workplace Violence Awareness Training, estimated cost \$70,000.00, Account 101-25000-601170, Requisition 1360614

**Published and Filed**

- 8      [13-0512](#)      Report of bid opening of Tuesday, May 7, 2013

**Published and Filed**

- 9      [13-0535](#)      Report of bid opening of Tuesday, April 30, 2013

**Published and Filed**

### **Authorization**

- 10      [13-0508](#)      Authorization to amend Board Order of May 2, 2013, regarding issue purchase order to Wright Automotive, Inc., to Furnish and Deliver six Ford Fusion Hybrid Sedans and two Ford Explorer Sport Utility Vehicles under the State of Illinois Joint Purchasing Contract No. 4017336, in an amount not to exceed \$196,888.00, Account 201-50000-634860, Requisition 1360050, Agenda Item No. 16, File No. 13-0426

**Approved**

**Authority to Advertise**

- 11      [13-0503](#)      Authority to advertise Contract 13-051-11 Furnish and Deliver Miscellaneous Hand Tools to Various Locations for a One (1) Year Period, estimated cost \$53,000.00, Account 101-20000-623680 *(As Revised)*

**Attachments:**      [#13A51-TOOLS](#)  
                                 [#13B51-TOOLS](#)

**Approved**

- 12      [13-0523](#)      Authority to advertise Contract 13-419-11 Elevator Maintenance and Repair Service at the Main Office Building Complex for a Thirty-Six (36) Month Period, estimated cost \$130,500.00, Accounts 101-15000-612370 and 612390, Requisition 1351702

**Approved**

**Issue Purchase Order**

- 13      [13-0502](#)      Issue purchase order to DLT Solutions, LLC to Furnish and Deliver AutoDesk Constructware Licenses and Software Maintenance for a one-year period under General Services Administration (GSA) Joint Purchasing Contract GS-35F-4543G, in an amount not to exceed \$167,383.56, Accounts 101-27000-612820, 623800, Requisition 1360610

**Approved**

- 14      [13-0514](#)      Issue purchase order to Flow-Technics, Inc., to Furnish and Deliver Allis Chalmers and ITT Goulds Pump Parts to the Calumet Water Reclamation Plant for a two-year period, in an amount not to exceed \$260,000.00, Account 101-68000-623270, Requisition 1353090

**Approved**

- 15      [13-0516](#)      Issue purchase order to Oracle America, Inc. to Furnish and Deliver Primavera software application licensing maintenance for a one-year period, in an amount not to exceed \$12,331.61, Account 101-27000-612820, Requisition 1360621

**A motion was made by Cynthia M. Santos, seconded by Frank Avila, that this Agenda Item be Approved. The motion carried by the following roll call vote:**

**Aye:**    7 -    Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Mariyana T. Spyropoulos, Patrick D. Thompson, Kathleen Therese Meany

**Abstain:** 1 - Michael A. Alvarez

**Absent:** 1 - Kari K. Steele

- 16      [13-0517](#)      Issue purchase order and enter into an agreement with ABB Inc., to Furnish and Deliver Hardware and Software to Upgrade the Distributed Control System (DCS) Servers at the O'Brien Water Reclamation Plant and North Branch Pumping Station, in an amount not to exceed \$1,053,000.00, Accounts 201-50000-645600, 645650, Requisition 1331708

**Approved**

- 17      [13-0531](#)      Issue purchase orders and enter into an agreement with Siemens Industry, Inc., to Provide Services and Parts to Repair Two Robicon Perfect Harmony Variable Frequency Drives (VFD's) on the Raw Sewage Pumps at the Calumet and Kirie Water Reclamation Plants in an amount not to exceed \$100,000.00, Accounts 101-67000, 68000-612600, 623070, Requisitions 1352051 and 1353141

**Approved**

- 18      [13-0532](#)      Issue purchase order to Oracle America, Inc. to Furnish and Deliver Oracle Database Management System (DBMS) Software Licensing and Support, in an amount not to exceed \$417,542.13, Account 101-27000-612820, Requisition 1359249

**A motion was made by Cynthia M. Santos, seconded by Frank Avila, that this Agenda Item be Approved. The motion carried by the following roll call vote:**

**Aye:** 7 - Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Mariyana T. Spyropoulos, Patrick D. Thompson, Kathleen Therese Meany

**Abstain:** 1 - Michael A. Alvarez

**Absent:** 1 - Kari K. Steele

#### **Award Contract**

- 19      [13-0504](#)      Authority to award Contract 13-053-11 Furnish and Deliver Lamps to Various Locations for a One (1) Year Period, to Graybar Electric Company, Inc., in an amount not to exceed \$93,385.41, Account 101-20000-623070

**Approved**

- 20      [13-0515](#)      Authority to award Contract 13-033-11, Furnish and Deliver Miscellaneous Air Filters to Various Locations, for a One (1) Year Period, Group A, to P & M Filters, Inc., d/b/a P & M National Sales, in an amount not to exceed \$32,258.32, Group B, to Production Distribution Companies, Inc., in an amount not to exceed \$3,755.22, Groups C and D, to G.A.G Industries, Inc., d/b/a Filter Services Illinois, in an amount not to exceed \$18,232.68, Account 101-20000-623270

**Approved**

**Increase Purchase Order/Change Order**

- 21      [13-0524](#)      Authority to decrease Contract 91-177-AE Computer and Instrumentation Control Room at Stickney Water Reclamation Plant, to Divane Brothers Electric Company in an amount of \$15,050.00, from an amount of \$41,380,181.26, to an amount not to exceed \$41,365,131.26, Account 401-50000-645650, Purchase Order 5000594

**Attachments:**      [CO 91-177-AE.PDF](#)

**Approved**

- 22      [13-0525](#)      Authority to increase Contract 06-023-3P Stop Logs and Diversion Pumps at Wilmette Pump Station and Evanston Pump Station Rehabilitation, North Service Area, to F.H. Paschen/S.N. Nielsen, in an amount of \$19,494.00, from an amount of \$17,682,050.19, to an amount not to exceed \$17,701,544.19, Accounts 101-50000-612620, 401-50000-645620 and 645720, Purchase Order 5001266

**Attachments:**      [CO 06-023-3P.PDF](#)

**Approved**

**Engineering Committee****Report**

- 23      [13-0526](#)      Report on change orders authorized and approved by the Director of Engineering during the month of April 2013

**Attachments:**      [CO April.pdf](#)  
                                 [CO Status.pdf](#)

**Published and Filed**

**Judiciary Committee****Authorization**

- 24      [13-0500](#)      Authority to settle the Workers' Compensation Claim of James Aldworth vs. MWRDGC, Case No. 12 WC 37912, Illinois Workers' Compensation Commission (IWCC), in the sum of \$55,061.15. Account 901-30000-601090

**Approved**

**Maintenance & Operations Committee**

**Reports**

- 25      [13-0518](#)      Report on change orders authorized and approved by the Director of Maintenance and Operations during the months of January and February 2013.

**Attachments:**      [Change Orders for Jan. - Feb., 2013.pdf](#)

**Published and Filed**

**Real Estate Development Committee****Authorization**

- 26      [13-0489](#)      Authority to issue a 5-year permit to the CITGO Lemont Refinery Fire Department to use the boat launch and an access road thereto on Main Channel Parcel 15.05 in Lockport, Will County, Illinois, to launch and retrieve a spill response boat from the Main Channel. Consideration shall be an annual fee of \$2,500.00

**Attachments:**      [05-16-13\\_Citgo.pdf](#)

**Deferred by Barbara J. McGowan**

- 27      [13-0490](#)      Authority to grant a 25-year, 20' x 35' non-exclusive easement to the City of Chicago to continue to maintain, operate, repair, remove and reconstruct an 18-inch storm sewer outfall pipe on District real estate located along the east bank of the North Branch of the Chicago River, north of Bradley Place and west of Rockwell Avenue in Chicago, Illinois. Consideration shall be a nominal fee of \$10.00

**Attachments:**      [05-16-13\\_Citgo.pdf](#)

**Approved**

- 28      [13-0492](#)      Authorization to commence statutory procedures to lease approximately 3 acres of District real estate located at 4100 West 41st Street in Forest View, Illinois, part of Main Channel Parcel 38.11

**Attachments:**      [05-16-13\\_ONEIL.pdf](#)

**Approved**

- 29      [13-0495](#)      Authority to issue an 8-month permit extension to W.E. O'Neil Construction Company on 3 acres of District real estate located at 4100 West 41st Street in Forest View, Illinois, part of Main Channel Parcel 38.11. Consideration shall be \$53,000.00

**Attachments:**      [05-16-13 ONEIL PE8.pdf](#)

**Approved**

- 30      [13-0497](#)      Authority to issue a 5-year permit to the City of Chicago, Department of Streets & Sanitation, for the continued use of a 10' x 10' area of District real estate located between Taylor Street and Roosevelt Road, along the south bank of the Chicago River in Chicago, Illinois, to maintain and operate a concrete/asphalt pad, a front-end loader with a crane attachment and a roll-off box to collect debris and pollutants from the Chicago River. Consideration shall be \$10.00

**Attachments:**      [05-16-13 CITY OF CHICAGO DSS.pdf](#)

**Approved**

- 31      [13-0498](#)      Authority to issue a 5-year permit to NeighborSpace for approximately 212 linear feet of District real estate along the east bank of the north branch of the Chicago River at Berteau Avenue in Chicago, Illinois, for continued riverbank management and restoration. Consideration shall be a nominal fee of \$10.00.

**Attachments:**      [05-16-13\\_NEIGHBORSPLACE.pdf](#)

**Approved**

- 32      [13-0536](#)      Authority to issue a 9-month permit extension to F.H. Paschen, S.N. Nielsen & Associates, LLC, on a 1,240 sq. ft. area of District real estate along with a 150 ft. access route located at the entrance to the District's SEPA Station No. 1, located along the north bank of the Calumet River at Torrence Avenue, in Chicago, Illinois, as a construction staging area. Consideration shall be a document preparation fee of \$2,500.00

**Attachments:**      [05-16-13 PASCHEN.pdf](#)

**Approved**

- 33      [13-0537](#)      Authority to pay 2012 real estate taxes in the amount of \$15,580.62 for Metropolitan Water Reclamation District of Greater Chicago's real estate located in DuPage County, Illinois. Account 101-30000-667130

**Approved**



- 34      [13-0538](#)      Authority to pay 2012 real estate taxes in the amount of \$578,693.58 for Metropolitan Water Reclamation District of Greater Chicago's real estate located in Will County, Illinois. Account 101-30000-667130
- Approved**

## **Stormwater Management Committee**

### **Authorization**

- 35      [13-0527](#)      Authority to negotiate an agreement with the Village of Wheeling for installation of utilities associated with Contract 09-365-5F, Heritage Park Flood Control Facility
- Approved**
- 36      [13-0528](#)      Authorization to negotiate and enter into an intergovernmental agreement with the Village of Orland Hills for Contract 10-882-AF, Tinley Creek Channel Improvements (TICR-5) in Orland Park and Orland Hills
- Approved**

### **Approval of the Consent Agenda with the exception of Items: 15, 18, 26, 37, 38 and 39**

**A motion was made by Cynthia M. Santos, seconded by Debra Shore, to Approve the Consent Agenda. The motion carried by the following roll call vote:**

**Aye:**    8 -    Michael A. Alvarez, Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Mariyana T. Spyropoulos, Patrick D. Thompson, Kathleen Therese Meany

**Absent:**   1 -    Kari K. Steele

## **Miscellaneous and New Business**

### **Memorial Resolution**

- 37      [13-0486](#)      MEMORIAL RESOLUTION sponsored by the Board of Commissioners extending sympathy and condolences to the family of Commissioner James C. Harris, Sr.
- A motion was made by Barbara J. McGowan, seconded by Cynthia M. Santos, that this Memorial Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays**

### **Resolution**

- 38      [13-0539](#)      RESOLUTION sponsored by the Board of Commissioners recognizing the Illinois Institute of Technology (IIT) as First Place Winner of the U.S. Environmental Protection Agency's first Campus RainWorks Challenge
- A motion was made by Patrick D. Thompson, seconded by Debra Shore, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays**
- 39      [13-0540](#)      RESOLUTION sponsored by the Board of Commissioners recognizing the Second Annual Chicago Veggie Pride Parade
- A motion was made by Frank Avila, seconded by Michael A. Alvarez, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays**

## Meeting Summary

### Speakers

*Jim Harris, Jr. and Chalonda Harris accepted the memorial resolution extending sympathy and condolences to the family of James C. Harris, Sr. (Re: Miscellaneous and New Business Item #37)*

*Staff and Students of Illinois Institute of Technology (IIT), accepted the resolution recognizing (IIT) as First Place Winner of the U.S. Environmental Protection Agency's first Campus RainWorks Challenge (Re: Miscellaneous and New Business Item #38)*

*Marissa Buchheit, Miss Heart of Illinois 2013, accepted the resolution recognizing the Second Annual Chicago Veggie Pride Parade (Re: Miscellaneous and New Business Item #39)*

*Jodi Dobson, CPA Senior Manager with Baker Tilly, addressed the Board regarding the report on the 2012 Comprehensive Annual Financial Reports of the Metropolitan Water Reclamation District of Greater Chicago and the Metropolitan Water Reclamation District Retiree Health Care Trust (Re: Finance Item #1)*

*George Blakemore, concerned citizen voiced concerns (Re: Finance Item #1, Procurement Item #22 and Real Estate Item #26)*

**Summary of Requests**

*David St. Pierre*

- 1. Debra Shore requested a report to the Board of Commissioners explaining the difference between the Auditor's and the District's claim numbers reported in the Review of Workers Compensation costs 2007-2011 prepared by Baker Tilly (Re: Finance Item #1)*
- 2. Barbara J. McGowan requested the history of oil spills be included in the next Board Transmittal Letter (Re: Real Estate Item #26)*
- 3. Patrick D. Thompson requested the District consider filing for assessment and appeals for District owned real estate (Re: Real Estate Item # 33 and #34)*
- 4. Debra Shore requested the District upgrade the bike racks for its employees (Re: Miscellaneous and New Business)*

**Study Session**

*None*

**Announcements**

*None*

**Board Letter Submission Dates**

The next regular board meeting is scheduled for June 6, 2013 please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: May 24, 2013

Date agenda items are due to the Executive Director: 1:00 p.m., May 29, 2013.

**Adjournment**

A motion was made by Debra Shore, seconded by Barbara J. McGowan, that when the Board adjourns, it adjourns to meet again on Thursday, June 6, 2013 at 10:00 a.m., and also move that today's meeting be adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

**Aye:** 8 - Michael A. Alvarez, Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Mariyana T. Spyropoulos, Patrick D. Thompson, Kathleen Therese Meany

**Absent:** 1 - Kari K. Steele

**APPROVAL:**

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this May 16, 2013, are hereby approved.

**APPROVED:**

/s/ Kathleen Therese Meany

President Board of Commissioners of the  
Metropolitan Water Reclamation District of Greater Chicago

May 16, 2013